

## DESK CARE, DISASSEMBLY & RECYCLE

For general care and maintenance, simply wipe away most spills or marks with a damp cloth, or use an all purpose cleaner such as Windex spray cleaner or Ajax Spray n Wipe. Rubbing gently with a clean, dry cloth brings back the brightness of laminates. With a few sensible precautions, your Laminex® laminate surface will enjoy a long lifespan.

### GENERAL CARE – INFORMATION

- Avoid scourers and abrasives as they will damage the surface.
- Don't place hot objects, electrical appliances or pots straight from the oven or cooker onto your Laminex laminate surface.
- Don't cut on the Laminex laminate surface.
- Keep waxes and polishes well away as they dull the natural shine.
- Do not use strongly acidic, alkaline cleaners or bleach for normal cleaning as these might etch the surface.

### GENERAL CARE – STREAKS

Streaky marks sometimes show on dark colours after cleaning. An all-purpose cleaner such as Windex spray cleaner or Ajax Spray n Wipe usually removes them.

### GENERAL CARE – GREASE

Using a mild dishwashing detergent in water will remove greasy marks. Dab, wait and wipe away. Finish with an all-purpose cleaner such as Windex spray cleaner or Ajax Spray n Wipe.

### GENERAL CARE – SPILLS

Laminex laminate surfaces resist staining from most household chemicals. With some accidental spills however, prompt action is essential. Wipe off beetroot, grape and berry juices, first aid preparations, concentrated bleach, oven cleaners, dishwasher detergents, artificial dyes, hair colouring and solvent based pen ink immediately. Specialty glues such as Super Glue must also be removed straight away with acetone (nail polish remover).

### GENERAL CARE – STAINS

If the stain won't budge with Extra Strength Windex, try methylated spirits or dab the stain with a diluted bleach mixture (1 part bleach to 8 parts water); leave for 3 minutes then wash off with water and dry. Finish off with Extra Strength Windex. Only as a last resort if a stain persists try 2 or 3 rubs with a crème cleanser or white toothpaste, wash and dry. Please note that bleach or these abrasive cleaners may irreversibly damage the laminate surface.

## GENERAL CARE – SCRATCHES

Laminex laminate surfaces will withstand normal wear and tear, but can be damaged by scratching or cutting with utensils, knives and unglazed pottery. Darker colours will show scratches more readily than lighter colours. In general, dark colours and high gloss surfaces require more care and maintenance than lighter colours or lower gloss colours. To minimise scratching, always place and lift objects from the surface – never drag or slide them across the surface.

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## Desk Disassembly Instructions

Desks can be disassembled without specialised tools or expertise.

Turn desk upside down. Remove screws that secure steel frame to desk top. Disassembly is now completed.

Replacement parts are available on request.

## Desk Disposal & Recycle Instructions

The materials in Batger Desks are 95% recyclable. To initiate the recycling process, contact a Batger representative.

## FABRIC CLEANING AND CARE GUIDE

### Spot cleaning

Treat spills and stains as soon as possible. Test on hidden area to ensure fabric and colour are not removed. Gently scrape any soil or mop any liquid from the surface of the fabric. Use of soap or detergent with water should be approached with caution since overzealous rinsing to remove soap residue may result in over-wetting, water marking and possible wetting of substructure (this may create other stains or damage products).

1. For non-oil-based stains Use warm water and non-toilet soaps which do not contain optical brighteners (consider Velvet soap, Lux Flakes, Softly). Mix a small amount of soap and warm water solution and apply to the stain, rubbing gently. Blot dry with a clean towel. Apply cool water (preferably filtered or distilled water) and blot dry again. Then with a hair dryer, working out from the centre of the stain, dry quickly to prevent rings forming. It is generally preferable to clean whole panels of fabric in this way rather than trying to spot clean specific areas.

2. For oil-based stains Following the same basic guidelines as above, apply a proprietary brand solvent based cleaner and try to clean generally in panels rather than spot cleaning specific areas. A helpful industry 'secret' for spot removal of oil based biro marks is by the application of conventional hair spray. To further enhance spot cleaning results, Warwick have introduced the Halo Fabric Care Kit which includes Halo spot cleaner for most household stains, Halo fabric deodoriser to help neutralise pet and general odours and Halo fabric protector to restore liquid repellency on fabric sections that have been spot cleaned.

\*For treatment of specific stains, see the stain removal guide.

### Cleaning frequency

Is determined by the furniture use, your own maintenance, upkeep and environmental conditions. As a good 'rule of thumb' overall cleaning is recommended every 12 months for most family room lounges. Velvet curtain care Curtaining velvet needs care in handling and use. Window fittings coming in contact with the curtain should be avoided. Stiff brushing or strong vacuum cleaning on the reverse side of velvet can also pull at the pile. Draw cords or other methods of drawing without handling the curtain itself are recommended, as grasping, particularly with fingernails, can cause crushing and other damage. Velvet curtains should be dry cleaned.

## Stain Removal

### Alcoholic beverages

After the moisture has been blotted up, dab at the stain with a clean cloth dampened in rubbing alcohol. Then blot repeatedly with liquid detergent mixed with cool water. Blot dry with a towel. Dab again with clear cool water and blot dry.

### Blood

After the moisture has been blotted up, dab at the stain with a clean cloth dampened in rubbing alcohol. Then blot repeatedly with liquid detergent mixed with cool water. Blot dry with a towel. Dab again with clear cool water and blot dry.

### Chewing gum

Rub an ice cube over the gum to harden it, then scrape off the excess with a dull knife. To remove what's left, use dry cleaning fluid.

### Chocolate (and other soft candy)

This is a combination greasy/non-greasy stain. Scrape excess away, then go over the spot with cool water mixed with a liquid detergent. Blot thoroughly and then clean with dry cleaning fluid.

### Coffee and tea

Sponge with warm water. Apply warm glycerine. Leave for 30 minutes. Flush out with water and dry quickly.

### Cosmetics

Sponge with warm water. Apply warm glycerine. Leave for 30 minutes. Flush out with water and dry quickly.

### Fruit and fruit juices

After excess is blotted up or scraped away, blot the spot with cool water. If a stain remains, add liquid detergent and a drop of vinegar to the water. Dab the spot with this mixture and blot until there's no trace of a stain. Then go over the area lightly with clear water to remove traces of vinegar.

### Grease (including hair grease and oil)

Scrape away excess if necessary and then dab repeatedly at the stain with dry cleaning fluid. If any stain remains, go over the area with a lukewarm mixture of liquid detergent and water. Always make sure you use a clean portion so you don't put the stain back in the fabric. Last, go over the area with a clean cloth moistened with cool clear water.

### **Ice cream**

Scrape away excess and apply cool water mixed with liquid detergent, blotting frequently with a dry cloth so as not to saturate the fabric. Let dry and then go over any remaining stain with dry cleaning fluid. Blot dry.

### **Ink**

Moisten with warm glycerine. Leave for 10 minutes. Apply liquid detergent and brush lightly. Flush out with water and dry quickly.

### **Iodine**

Rub with cut lemon before sponging with warm water. Apply small quantity of detergent with clean cloth. Blot stain then remove soapy residue with cloth wrung out in warm water and white vinegar solution (1/3 vinegar to 2/3 water).

### **Milk and vomit**

Blot or scrape away the excess, then take a clean soft cloth and blot. Apply clear cool water to the area, blotting frequently. Then blot with a detergent solution to which you've added a small amount of ammonia. Blot dry and wait a few minutes. Go over the area with dry cleaning fluid, blot dry. Finally, blot the area lightly with a cloth moistened with rubbing alcohol.

### **Soft drinks, sweets and syrups**

Sponge with water, add warm glycerine and work into stain. Flush out with water and dry.

### **Shoe polish**

Apply liquid paraffin to loosen the stain, then sponge with dry cleaning fluid.

### **Urine**

It is especially important to treat this stain right away, before the urine dries. Otherwise, the urine may react with the fabric dyes and cause permanent discolouration. First, dab at the stain with a solution of white vinegar and water and blot dry. Then apply a mixture of liquid detergent and cool water, blotting frequently and with a dry cloth to avoid saturating the fabric. Finally, dab the spot with clear cool water and blot thoroughly.

### **Water spots**

Blot thoroughly and then dampen the entire spot with clear white vinegar. Wait a few minutes. When the area is dry, moisten it again with clear water, blotting with a dry cloth after every application of the damp cloth. If the fabric has a pile, brush in the direction of the pile when it is dry.

## BED CARE AND MAINTENANCE

### **Maintenance**

Make sure you keep your bed frame clean of general dust and dirt buildup. If you let dust and residue remain for too long, it can permanently tarnish the appearance of the bed frame. Every other week or so take a damp cloth and dust off the entire bed frame. Afterward, make sure to completely dry the entire bed frame. Too much moisture can cause a metal bed frame to rust.

### **Vinyl covered mattress cleaning**

Dust with damp, soft cloth and dry surface completely. A mild dish detergent and water are the best **cleaning** agents for **vinyl** fabric. With a sponge or **clean** cloth and soapy water, simply wipe off the **vinyl** to **remove** dirt, food, surface stains, etc..

**Don't jump on the bed:** This should be fairly obvious, but putting too much strain on any bed frame is the fast track to its ruination. Bed frames are made to withstand a good deal of evenly distributed pressure, not quick, dramatic increases in weight.

## WARRANTIES AND GUARANTEES TERMS AND CONDITIONS

1. Batger products are manufactured in Australia by Batger. They are made from highest quality commercial materials and are warranted against defects, faulty workmanship or materials from the date of delivery or installation (providing Batger is contracted to carry out such installation) for five (5) years. Availability of replacement parts is also five (5) years.
2. This warranty covers normal use and reasonable care only and excludes any defect or injury caused by, or resulting from, misuse, abuse, neglect, accidental damage, or any alteration which affects the reliability or performance of the purchased goods, not attributable to faulty manufacture, parts and labour.
3. This warranty does not apply to damage or wear and tear, which in the opinion of the Company is caused by incorrect use or abuse.
4. Batger products can be disassembled without specialised tools or expertise to facilitate the recovery of the various segments for the re-cycling processes.
5. The benefits conferred by this warranty are additional to all other conditions, warranties, guarantees, rights and remedies expressed or implied by the Trades Practices Act and/or similar consumer protection contained in legislation of the States and Territories. Nothing in these terms shall exclude, restrict or modify any term, condition, warranty or liability implied in this warranty, where to do so would be unlawful or would render any provision of this warranty void.
6. Where it is legal to do so and at Batger's sole judgment, any liability implied by legislation and this warranty is limited to:-
  - i) the replacement of the goods or the supply of equivalent goods,
  - ii) the repair of goods,